



Hampshire Archives Trust
 Hampshire Record Office
 Sussex Street
 Winchester SO23 8TH
 Tel: 01962 846154
 hat@hampshirearchivestrust.co.uk
 Secretary: Sue Woolgar

ANNUAL GENERAL MEETING

The Annual General Meeting of the Hampshire Archives Trust will be held at Winchester College in MUSA hall on 23rd October 2021 at 2.00pm

Please book to attend by e mailing events@hampshirearchivestrust.co.uk or writing to the event organisers at 236 Hunts Pond Road, Titchfield, Fareham. PO14 4PG

Parking is extremely limited around the College, but HAT has been given permission to use the new Sports Field car park located on Kingsgate Street, free of charge and then access the College by turning left onto Kingsgate Street and entering the College grounds through the arch opposite Roman Road and along the path on the edge of Meads (the name of the field!) to MUSA. There will be signage and personnel to help direct you. There is also P&R to the Broadway and by walking through to College Street, you can enter the College through the main gate by the Porters Lodge who will be able to direct you to MUSA

If you cannot attend but wish to vote then a voting paper is included with these papers, please return either by e mail to the secretary or by post to the address above by 18 October

AGENDA

1. Welcome
2. Apologies for absence
3. Minutes of the meeting of 24 October 2020
4. Matters arising
5. Chairman's annual report and Annual Return, **2020-21** (presented by HAT Chairman David Livermore, with Treasurer David Canniford) the annual return is based on activities and finances and submitted to the Charity Commission. A summary of the return is with these papers.
6. Election of Trustees; Members are asked to agree the 4 year appointment of two new co-opted trustees Andrew Burcher and Alistair Dougall (see brief biographies of each attached). Members are asked to give a vote of thanks to Zoe Seenan who resigned during the year due to pressure of work

Any further nominations for any of the above roles, proposed and seconded and with the consent of the person nominated, should be sent in writing to the Secretary by post or by e mail secretary@hampshirearchivestrust.co.uk. The nomination form is attached. Re-appointments of vice presidents will be presented at the meeting.

President: Nigel Atkinson Esq
 Lord- Lieutenant of Hampshire
 Chairman: David Livermore OBE

2

7. Appointment of Independent Examiner: Martin & Co
 8. Grants – the Trust has awarded a number of grants since the last AGM. There will be an update on this with a short presentation from a grant recipient
 9. Any other business
 10. Vote of thanks - the Business meeting will be followed by tea and tours of archives and treasury, access to the tours is limited so the tours will be made in 2 groups. In your booking confirmation you may be asked if you wish to attend both tours, and will also told of any physical access issues
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Timing of events after the Business Meeting

- 3.00p.m. Group 1 to go to the Archives
- 3.00p.m. Group 2 tea
- 3.25p.m. Group 2 to Archives and return Group 1 to MUSA
- 3.30p.m. Group 1 tea
- 3.55p.m. Group 1 to Treasury
- 4.25p.m. Group 2 Suzanne to take to Treasury
- 4.30p.m. Group 1 collected from Treasury and farewelled at gate
- 5.00p.m. Group 2 collected from Treasury and farewelled at gate



Minutes of the 34th annual general meeting of Hampshire Archives Trust held online using Zoom on Saturday 24 October 2020 at 2.15pm

The meeting was attended by the Trust President, Nigel Atkinson and 26 other members.

1. **Welcome.** The Chair was taken by the Trust President, Nigel Atkinson, who welcomed members to the 1st online Zoom AGM. He commented that he was thrilled by what the Trustees had done to engage members through Zoom talks and the recent newsletters. He also advised attendees that the AGM was being recorded.
2. **Apologies** for absence were received from Zoe Seenan, Lord Selborne, Roger Ottewill, David Spurling, Alison Deveson, Rosemary Dunhill, Gilly Drummond and voting papers were received from Albert Gallon, Penny Daish, Paul Marshman, July Bevis, Roger Ottewill, and Marjorie Read. All recorded yes to all the items voted on.
3. **The Minutes** of the meeting of October 19 2019 were confirmed
4. **Matters arising.** There were no issues raised.
5. **The Treasurer's report.**

The Trust Treasurer, David Canniford presented his report including the audited accounts 2019/20 which had been circulated before the meeting.

The Treasurer highlighted some items for information or clarification:-

- Income for the year was down mainly because now HRO is fully responsible for WFSA so this no longer appears in our accounts.
- Donations are up on the previous year but most were to VCH (Which is part of HAT).
- Expenditure was mainly for printing and postage of newsletters, the website and grants given.
- A question was asked about an apparent discrepancy in Grant figures and the Treasurer explained that the difference was because HAT gave a grant to VCH for the Herriard project and this showed up under the VCH section
- HAT investments have dropped on average 30% which was in line the market and HAT's considerable cash balance will be used for new investments when the time is right. There is no immediate financial pressure.
- This report forms part of the annual report for submission to the Charity Commissioners and this meeting will be asked to approve the audited accounts as part of item 6 (the annual report)
- The Treasurer proposed 2 minor changes to the accounts: on P4 under Reserves policy the date 2018/2019 to be replaced with 2019/2020: on P17 paragraph 23 the phrase 'to expand the gift' be changed to read 'to expend the gift'. He also wished to amend the wording related to Highclere Castle on P10 and P19 to clarify that expenditure and income arose from the previous Highclere agreement (with an ongoing issue related to VAT). A new agreement (October 21 2020) will supersede and be direct between Highclere and HCC.

President: Nigel Atkinson Esq
 Lord- Lieutenant of Hampshire
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The President thanked the Treasurer for a very clear set of accounts and asked the meeting to agree to the suggested 2 amendments and one clarification.

All hands were raised. In agreement.

6. The Annual Report for 2019-20

HAT Chairman David Livermore was pleased to present the Chairman's Report and the Annual Report which included the Accounts for 2019/20, for the 34th Annual General Meeting of Hampshire Archives Trust which reported a year of significant progress. Once again the Annual Report uses the Charity Commission template. He highlighted some of the points made in the very full report which was available before the meeting and can be accessed on the HAT website.

- I feel we have been telling you about the new website for years! But in fact it was only launched in May 2019. It has achieved and maintained some 30,000 visits a year and we have continued to add content, smooth out any operating issues and consider new initiatives. I hope you agree it looks good and is informative.
- The grants programme continues to make a real difference and 2019-20 saw us award just under £30,000 for 14 projects. One of which you will see a talk about today
- There were 5 visits for members in 2019-20, to the Museum Headquarters at Chilcomb, East Meon village, Southwick, Alton Abbey and Odiham, our AGM at Churchers College Petersfield in October 2019, as well as the website launch event at Hampshire Record Office 31 May 2019. As always my thanks go to the Events Team for researching and arranging these visits – I know they are much appreciated by members and we look forward to a time when they can be re-started.
- One change over the year was that the operation of the Wessex Film and Sound Archive known as WFSA was transferred in its entirety to Hampshire Record Office. This was of course with agreement of both Hampshire County Council and the Charity Commission. In the early years of the Trust WFSA was jointly funded by HRO and the Trust, but for us this contribution came out of a grant paid to the Trust by Hampshire County Council. As this grant ended so did this arrangement, but WFSA continued to report to the Trust, taking up scarce staff time, it was time to formally acknowledge this change.
- Another change was the decision to raise subscription level for members which had remained unchanged for about 10 years. Thank you for accepting the change and continuing to support the work of the Trust.
- At year end of 2019/20 we had 92 Group and Corporate members and 486 individual members

Since April 2020 the Trust has been working on Overall strategy to fill funding gaps.

- The Trust has had to find new ways to work since the pandemic struck the UK. Zoom has proved an invaluable lifeline in these difficult days. Not only has it enabled your Board to meet on a regular basis to conduct the Trust's essential business but has also made possible online lectures, albeit in a more limited way, events for our members to enjoy - and of course today's AGM. We have also launched an electronic newsletter to supplement our printed newsletters.
- An exciting new venture which began August 2020 is our social media campaign. The Trust has engaged a social media company to start a social media presence for us at the moment that's on Facebook and twitter, but will move to Instagram over the coming months, This campaign has been up and running for about 2 months of its 6 month contract
- We believe that to grow our membership we must raise the profile of archives and specifically the work and aspirations of your Trust. The website is a vital vehicle in this and we have started, ill-timed though it proved to be, a calendar function within the website to publicise events run by local history groups in the county and of

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 Lord- Lieutenant of Hampshire
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course our own. We were just about to launch this and the lock-down came – and events ceased. The calendar function is currently advertising virtual events but when ‘real’ events begin it will contain them. The power of the media cannot be ignored and we look to publish articles mainly in the Chronicle and urge our grant recipients to promote their project and the grant aid we gave in their local media.

- A joint venture by HAT and Hampshire Field Club is the Community Archive Forum and having had to cancel a planned workshop there have been a series of 4 talks on Zoom which have been well attended.
- The presentation of the annual report is always an opportunity to record thanks to so many people who have contributed to the work of the Trust. As usual I would like to thank the team of Anne and John Isherwood, Sue Chopping, Dick Treglown and Janet Hurrell for organising the members’ events. Our thanks go to our President, Nigel Atkinson and to all our Vice-Presidents, to Hampshire County Council and the Hampshire Record Office and particularly David Rymill, for his dedication to the production of our excellent Newsletter in his spare time. Finally I would like to thank my fellow trustees for their attendance at our meetings, real or Zoom, their contribution to all our discussions and the work they do for the Trust and particularly to our secretary Sue Woolgar.

The President commended the Trust on a year of significant achievement and activity and noted that the launch of the website was timed perfectly to be available for Lock-down! He then called a vote to adopt the Annual Report and the Audited Accounts.

The adoption of the Annual Report for submission to the Charity Commission was Proposed by Nigel Atkinson, Seconded by Charlotte Bailey and carried unanimously with all hands raised.

7. Election of Trustees.

Current Trustees Cheryl Butler and David Spurling had been nominated for election as Trustees for a further term of 4 years. And David Canniford and David Livermore had been nominated for a further 4 years and as Treasurer and Chairman respectively. There were no further nominations.

Proposed by Nigel Atkinson, Seconded by Sue Woolgar and carried unanimously with all hands raised.

8. Appointment of Independent Examiner:

Martin & Co were recommended to continue as auditors.

Proposed by David Canniford, Seconded by David Livermore and carried unanimously with all hands raised.

9. Grants.

Sue Woolgar, Secretary to the Trust, presented an update on the grants awarded since the last AGM. A summary of the grants had been included in the day’s papers which reported on each project and gave details of progress. Sue outlined the grants process:-

- We are often asked about what sort of projects we support and eligibility. As a short guide its all in our name HAMPSHIRE, projects should be about this county
- Our particular area of interest is archives whether that be preserving, conserving or accessing them or helping in their purchase if needed.
- We need to be sure that applicant organisations are able to deliver the project and that the project is of public benefit
- In terms of the process we try to make the small grants (under £500) process as un-bureaucratic as possible. A small group of Trustees are formed into a sub-committee with powers to decide the outcome, it doesn’t take long usually about a week, that decision can be acted on immediately but is taken to the next Board of

President: Nigel Atkinson Esq
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Trustees meeting for ratifying and ultimately notified at the AGM. Larger or main grants (up to £10,000) are necessarily more detailed and applicants need to submit information like a copy of their constitution, a list of trustees, their accounts for the last 3 years and so on. These are decided at the Board meeting in July and January, and again notified at the next AGM

- This report marks 2 years since we announced at the AGM in 2018 that the Trust would be actively promoting a grants programme. You will see from this report and last year's that HAT in that 2 years has awarded grants of around £50,000 together and with the 2 agreed just this last week of that makes around £60,000 to some 18 organisations. There is more on the individual projects in your newsletter or on the website, but the range of projects supported is heartening - from publications, to cataloguing, to preservation, to exhibitions and in a new departure supporting plays drawn from archival material
- A new main grant (confirmed just this week) is for the largest ever conservation grant we have made for £10,000 to Petersfield Museum. This is for the conservation of the Don Eades photographic negative collection 1962-1987, some 107,000 individual items featuring local events and major changes in the area. The whole project cost is £21418 and they will fundraise for the additional money needed.
- At the other end of the financial scale we have awarded £500 to See Southampton (a consortium of Tourist Guides) to support an exhibition on 'Provisioning the Mayflower' at the Westgate Tower (adjoins Westgate Hall in Southampton)
- The Trust feels it has made a real difference with its grant programme, and we are now going to see a short recording about one of the projects given grant support by HAT which is culminating in the publication of 'The Traditional Houses of the Worthy Villages'. Bill Fergie one of the co-authors of the book and speaking in the recording is not with us at the meeting today, but if you have any questions please e mail the secretary and they will be directed to Bill.

Sue gave the following introduction:-

'Bill has a long standing interest in historic buildings and has written a number of books with Edward Roberts. He started his working life as an architect (helpful for the beautiful drawings in their books) but shortly in his career moved into town planning.'

The President thanked Bill for his excellent presentation and for the meticulous detail shown of the 4 sample historic houses. He commented that he would now pay more attention to the buildings in the Worthys when he next visited.

10. Any Other Business - none

11 Vote of thanks.

The President gave a vote of thanks to all who had organised and presented at the AGM and following the conclusion of business he invited David Rymill to give a talk on the Highclere Archives. He gave the following introduction.

'David Rymill grew up in Surrey and soon after qualifying as an archivist at Aberystwyth in 1993 moved to Winchester to become one of the archivists at Hampshire Record Office, about six months after the office had moved to its present premises in Sussex Street. His areas of work at HRO currently include looking after the Winchester Cathedral Archive and handling copyright enquiries. As we will hear he also looks after the archives at Highclere Castle. Somewhere in that very busy schedule he has some spare time and then he is HAT's newsletter editor both printed and electronic'

At the end of the talk Members asked questions and commented on the detail and immense knowledge shown by David Rymill of Highclere Castle, its history, archives and the people and characters who lived and worked there.

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The President thanked David for such a brilliant presentation which was enjoyed by all. Both talks would soon be on the HAT website to view again.

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Present; Nigel Atkinson, David Livermore, Sue Woolgar, David Canniford, Cheryl Butler, Dick Treglown, Barry Shurlock, Mike Woodhall, Charlotte Bailey, Sue Chopping, Christine Burke, John Burke, Stan Roberts, Jude Feeney, Judith Kimber, Sue Deciccio, David Rymill, Caroline Edwards, Gill Rushton, Alan Drinkwater, Valerie Boddy, Janet Hurrell, David Lloyd, Chris Woolgar, Marion Gilmour, Sue Bell, HGS Video Conferencing,

Annual Return – a combined annual report and statement of accounts

The full document is lengthy (20 pages) and so just a summary of activities and the headline statement of accounts have been extracted here. The full document is available on the website see <https://www.hampshirearchivetrust.co.uk/wp-content/uploads/2021/08/accounts-for-signing.pdf> or ask for a copy to be posted to you or a copy to be available for you at the AGM by contacting secretary@hampshirearchivetrust.co.uk

ACHIEVEMENT AND PERFORMANCE

Charitable activities

There has been a great emphasis over the last 2-3 years to reshaping the Trust to ensure it is better equipped to fulfil its objectives and deliver public benefit. This is a continuing objective and work in 2020-2021 has included;

- Agreeing a new reserves policy, in July 2020
- Establishing an action plan drawn from three future strategy workshops with particular regard to membership and messaging
- The revitalised grant programme continues but fewer applications have been made, possibly due to the lack of face to face discussion by potential applicants. Nevertheless HAT did enable many projects which otherwise might have struggled to get started or been unable to progress. The Trust awarded £110,457 in 2020-21. HAT normally caps its grant giving to £40,000 per annum (now subject to annual review) so the level of grants awarded this year reflects an unusual situation. Grants were given to the following projects:
 - Hampshire County Council: for Wessex Film and Sound Archive (WFSA) - £2,980 for Making History: Making Movies which is a two-year project that aims to reconnect us with the amateurs of the early 20th century
 - Petersfield Museum Ltd - £10,000 for the Lasting Impression project: preserving the Don Eades photographic negatives for enjoyment by future generations to preserve the archive of 107,000 photographic negatives
 - See Southampton (consortium of tour guides) - £500 for the Westgate Tower Exhibition - Provisioning the Mayflower. This exhibition, which is free to visitors, will tell the important role that Southampton played in the story of the Mayflower and complement our public talks and walks
 - Skate Southampton - £500 for the digitisation of 1980's skateboarding negatives - Don Brider archive
 - Ropley Society - £500 for the creation of a digital archive and website
 - TUVAA - £8,500 for Black history publication
 - HRO - £8,800 for New Forest cataloguing project
 - WFSA - £73,326 for a new scanner. HAT had been holding funds for the new scanner for around nine years pending selection of suitable equipment.

President: Nigel Atkinson Esq
 Lord- Lieutenant of Hampshire
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HAT events have had to move online during lockdown as all visits had to be cancelled. It continues to deliver to its members, raising awareness and interest in archives in doing so - all talks were recorded and can be seen by members on the website. These talks have proved very popular and may continue even after social restrictions end.

It held 3 online talks in June,

- "Tales from Gods House Tower" in June 2020 By Dr Cheryl Butler
- "Ascupart's children, black history in the greater Southampton region in September" also by Dr Cheryl Butler
- "Hampshire's Quakers" by Rosemary Dunhill in November 2020

The AGM was held on line in October 2020 which included two talks

- Highclere Castle by David Rymill and
- The Traditional Houses of the Worthy villages by Bill Fergie

And jointly with Hampshire Field Club hosted a number of talks recorded and available on YouTube

- Managing the Poor by Pheobe Merrick with particular focus on Romsey,
- "Alresford Historical" Glenn Gilbertson,
- Paul Pinhorne" - Hampshire Genealogical Society, "Archives for Local History".
- "Publishing for Local History" by Barry Shurlock and Roger Ottewill
- "How to use Sound and Film Archive" by David Lee
- "An overflowing in tray; Hampshire Magistracy" by David Taylor

- HAT has also produced and circulated 2 editions of the newsletter and started a new venture, the e newsletter sent in July and December
- In August 2020 HAT started a project to launch and build a social media presence. This was intended to be a short 6 month campaign but given its impact and material gathered the campaign was extended. For Facebook there is an average reach of 2000 people and for twitter an average of 1400 monthly impressions. Inevitably 'live' interviews and contact was difficult due to social distancing restrictions.
- The website continues to build in numbers and scope in 2020-21 it attracted 35,300 visits. This website gives a 'shopfront' about the Trust and members instant access to information about what is happening and how to get in touch with Trustees. Members can also sign up, pay subscriptions and book events, although there will be continual improvement of these and other areas in subsequent years
- The Trust has continued to be an advocate for the County's archive services in a period of change and financial reductions.
- During the year 52 articles were placed in the local press all of them in the Hampshire Chronicle and some of them in the Southern Evening Echo, the Romsey Advertiser and the Basingstoke Gazette.
- The Trust continues to be an independent voice often linking the archives holding bodies with the community through its events, newsletters and other public facing work
- Supporting and bringing archives to life and a wider audience is very importance to the Trust and this is enhanced by publication and research through its Victoria County History involvement

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DETAILED STATEMENT OF FINANCIAL ACTIVITIES**FOR THE YEAR ENDED 31 MARCH 2021**

	31.3.21	31.3.20
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,160	5,905
Gift aid	283	473
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	1,443	6,378
Other trading activities		
Book sales	-	492
Investment income		
Quoted investments	3,972	8,254
Deposit account interest	47	104
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	4,019	8,358
Charitable activities		
Members' subscriptions	6,219	3,702
Members' events	-	1,491
Other	-	7,234
	<hr/>	<hr/>
	6,219	12,427
Total incoming resources	11,681	27,655
EXPENDITURE		
Raising donations and legacies		
Justgiving fees	216	180
Other trading activities	1,751	2,057

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 Lord- Lieutenant of Hampshire
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Opening stock		
Closing stock	(1,751)	(1,751)
	<hr/>	<hr/>
	-	306
Charitable activities		
Postage and stationery	1,427	4,645
Archival costs Highclere Estate	-	8,609
Members events	-	1,009
Grants to institutions	110,457	23,330
	<hr/>	<hr/>
	111,884	37,593
Support costs - Management		
Marketing and advertising	2,773	-
Administration	2,024	4,312
AGM	124	412
Insurance	150	225
Website maintenance	3,610	2,829
Bank charges	3	36
Amortisation of website	1,801	-
	<hr/>	<hr/>
	10,485	7,814
Governance costs		
Independent examiner's fees	1,440	1,800
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Total resources expended	124,025	47,693
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Net expenditure before gains and losses	(112,344)	(20,038)
Realised recognised gains and losses	32,550	(35,080)
Gains/(losses) on fixed asset investments		
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Net expenditure	(79,794)	(55,118)
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I nominate the following person for election to the Board of Trustees for an initial term of 4 years at the Hampshire Archives Trust AGM on 24 October 2020

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Signed.....

Date.....

I second the nomination of the following person for election to the Board of Trustees for an initial term of 4 years at the Hampshire Archives Trust AGM on 24 October 2020

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Signed.....

Date.....

I consent to my name being put forward as Trustee for election to the Board of Trustees for an initial term of 4 years at the Hampshire Archives Trust AGM on 23 October 2021....

Or have e mailed my consent or written with my consent

I confirm that I am a member of Hampshire Archives Trust

.....

Signed.....

Date.....

Please post completed form to Hampshire Archives Trust, c/o Hampshire Record Office, Sussex Street, Winchester SO23 8TH or e mail a scanned completed form to Sue Woolgar at secretary@hampshirearchivestrust.co.uk

The membership are asked to approve the co-option in April 2021 of these two new trustees

Andrew Burcher

Despite having good A level results, he made the decision not to go straight to university, because of family circumstances, but to follow his father into the legal profession, starting as a clerk in one of the major solicitor's office. He quickly developed knowledge and expertise in Estate Duty, Capital Transfer Tax and the 'new' Inheritance tax. So much so that he achieved the highest billing results in the practise and became so valuable to the firm that his pay was suitably increased whenever he was tempted to go to university. His probate experience enabled him to channel significant funds to various cancer charities and research fellowships. Obviously his knowledge in this area could be of immense interest and advantage to HAT.

His personal interest in WWI stems from a great-grandfather who fought and was wounded at Ypres, whom he accompanied on various pilgrimages and he himself has become a Life Member of the Last Post Association. Since then he has accompanied his father visiting battlefield sites all over Europe from both World Wars. His research in particular, includes an innovative study to superimpose modern aerial-photographs on original trench maps, including the dispositions of individual Army regiments, so that sites can be identified for visitors where their relatives fought and died.

Andrew has been involved in a wide variety of other charities and is clearly someone who "makes things happen". His skill set will fit in well with the other trustees and will bring a wealth of knowledge about legacy management in particular

In his leisure time he has a keen interest in sailing. He acknowledges he has little historical knowledge about Hampshire – but his keenness, enthusiasm and determination leaves little doubt he will soon do so.

Alistair Dougall

Andrew is a local, brought up and educated in Hampshire and comes with a strong background in teaching, at both senior school and university level, and research. He recently retired from his role as Head of History at Godolphin School, Salisbury where he had previously been Head of sixth form.

Starting out in the legal profession and called to the Bar in 1983, he spent a decade or more in the law including working for a legal publishers and in legal recruitment before he changed direction to fulfil a long held ambition to take a history degree and subsequently a PhD from Southampton University and to go into teaching.

His particular interest (although with a thorough knowledge of teaching all periods of history) is early modern history and puritanism in particular and he has published on the Civil War. He has led many school trips to the First World War battlefields, to the Bayeux tapestry, and to Florence and Paris. He has also run a number of study days.

In becoming a trustee he hopes to take a lead on bringing young people to the Trust and encouraging that passion for archives we all share, and also brings a wealth of other experience too adding to the skill sets in the Board of Trustees.

President: Nigel Atkinson Esq
 Lord- Lieutenant of Hampshire
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Hampshire Archives Trust; Annual General Meeting**item 7****23 October 2021****Appointment of Independent Examiner**

Report author: David Canniford, Treasurer and Trustee

1 Introduction

- 1.1 The appointment of independent examiner or auditor of HAT's accounts is brought to the AGM each year for approval
- 1.2 Martin and Co of Winchester have served in this capacity for HAT for three years

2 The Independent Examiner

- 2.1 The firm of accountants Martin and Co have considerable knowledge and experience of Charity accounts. They have been approached and agreed to continue to serve in this capacity

3 Recommendation

It is recommended that the Annual General Meeting approve

- 3.1 The appointment of Martin and Co accountants as independent examiner

Hampshire Archives Trust Annual General Meeting**Item 8****23 October 2021****Report on Grants 2020-21****For information**

Report author: Sue Woolgar, Secretary to the Trust

1 Introduction

- 1.1 The Trust continues to make a real contribution to Hampshire archives through its support of archive based projects through its grant programme, and in doing so bring real public benefit. The grants programme was launched at the 2018 Annual General meeting. This report, together with news items on the website and in the newsletter, brings members up to date with the progress made in 2020-21, and to date in 2021.
- 1.2 2020-21 has been difficult for all grant recipients and has inevitably caused some delays in delivering their projects.
- 1.3 Between April 2020 and March 2021 the Trust awarded 7 grants, including three small grants, together £32,680.
- 1.4 Some 9 years ago the Trust, while co-managing Wessex Film and Sound Archives (WFSA) with Hampshire Record Office, agreed to support the purchase of a film scanner for WFSA. Money was set aside for that purpose. There has been some delay in securing the appropriate equipment but in February 2021 £78677 (made up of grants of the set aside sum and British Film Institute funding £73326 and £5351 respectively) was transferred and the equipment has been purchased.

2 Descriptions of grants awards April 2020-March 2021

- 2.1 Award of £500 to Ropley Society towards the creation of a digital archive and website for Ropley. This project is progressing well and is at proof stage for the website
- 2.2 A grant of £2980 was made to WFSA, which together with grant funding it had secured from the British Film Institute made the 2 year project 'Making History, Making movies' This projects will boost contemporary accessions to the collection and recoding this exceptional period of lockdown
- 2.3 Petersfield Museum secured £10,000 from the Trust for their conservation project to preserve the Don Eades photographic negative collection. Don was a prominent local figure who captured around 100,000 images over a 25 year period from 1960's to 1987
- 2.4 A small grant of £500 was made to See Southampton for their exhibition in Westgate Tower on provisioning the Mayflower, commemorating the sailing of the Mayflower to America in 1620

President: Nigel Atkinson Esq
 Lord- Lieutenant of Hampshire
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- 2.5 £500 was awarded to Skate Southampton for their project to digitise a series of negatives from the 1980's, maintained by local skateboarding proponent Don Bridle
- 2.6 The United Voices of Africa Association planned an ambitious project to record some 50 case histories from medieval to modern times of early black history and publish them. This project was awarded £8500
- 2.7 The Trust acknowledges archives need to be catalogued to make them accessible and so was pleased to award a grant to Hampshire Record Office for their project 'A way Through the Forest' to open up many more New Forest archives they hold, this was awarded £9700

3. Grants awarded since April 2021

- 3.1 One way to make archives accessible is through cataloguing as with the 'A way Through the Forest' but another is through publication. HAT has previously supported and continues to support publication of works using original archive sources. The award of £3500 to Ropley History Network and Archives will support the publication a book about Four Marks enclosures written by Chris Heal. Progress is well under way and further information will appear on HAT's website as the project develops but it is expected the book will be out, or at least imminent, by the end of 2021
- 3.2 Bishops Waltham Oral History Group have received an award of £1712. This began as a purely Bishops Waltham oral history project working with Bishops Waltham Museum. Enthusiasm in neighbouring areas has grown and now it is intended to start up this area group. The limitation they had was finding funding for the equipment they need to record the interviews and preserve them, and HAT is delighted to fund this
- 3.3 F Wordz Sam Gilroy – this is an ambitious project with the majority of the funding coming from the Arts Council, but HAT's contribution of £7249 will bring this oral history and performance project to fruition. The project has in kind support from a number of non-profit organisations. The projects looks to record Southampton Women's current stories and experiences of gender bias, and cultural and structural barriers women face. It is intended to interview around 387 women from diverse backgrounds. A condition of the grant is to offer the recordings to an appropriate repository
- 3.4 Steep Local History Group- a grant of £500 to finance the production of booklets on Steep's history
- 3.5 The small grant of £500 was made to 2timetheatre to support their performances of 'Pies and Prejudice' for the Hampshire Open Days September 2021

So far in 2021-22 HAT has awarded a total of £13.306, with another main grants application round to be considered in January 2022

4 Recommendation

It is recommended that Members note the progress of the grant programme, and urges Members to mention the programme to those who have a good project based on archives but are looking for funding to bring it to fruition

President: Nigel Atkinson Esq
 Lord- Lieutenant of Hampshire
 Chairman: David Livermore OBE



**VOTING PAPER FOR MEMBERS OF
HAMPSHIRE ARCHIVES TRUST
ANNUAL GENERAL MEETING
23 October 2020 at 2.00PM**

You can vote EITHER at the meeting

OR using this form which must be returned to the Secretary by post by 18 October 2021 c/o HRO, Sussex Street, Winchester SO23 8TH marked AGM vote or by e mail to Sue Woolgar secretary@hampshirearchivestrust.co.uk

You may only **vote once** and must be a paid up member to do so, which is why we ask you to give your name below so we can check our records

.....
The following are the decisions that we ask you to vote on – papers have been sent to you for all of these decisions

item 3 minutes from 2020 – I agree the minutes

item 5 Annual return Treasurers report, I agree the accounts and return to be made to Charity Commission

item 6 I approve the election of trustees as laid out in the agenda – I understand other nominations may be presented at the AGM

item 7 I approve the appointment of Martin & Co as independent examiner/auditor

My name is and I confirm I am a fully paid up member of HAT (please put your name in capital letters)

President: Nigel Atkinson Esq
Lord- Lieutenant of Hampshire
Chairman: David Livermore OBE